

Course Overview & Structure

# Level 3

Diploma in

# Business Studies



**LONDON PT COLLEGE**

[www.lptcollege.co.uk](http://www.lptcollege.co.uk)

## Level 3 Diploma Business Studies

Our college founded to meet the developing education and training needs of learners and employers from the UK and around the globe.

As a recognised UK college, our qualifications are regulated by Ofqual, we are able to give assurances to employers, centres and learners of consistent, rigorous, quality standards and valid, valued learning

### Course Overview

The objective of the Level 3 Diploma in Business Studies qualification is to provide learners with an in depth understanding of the operations and structure of businesses. Successful completion of this qualification will equip learners with the underpinning knowledge and skills required to succeed in employment or further studies.

#### Primary areas of employment include:

- Operations Manager
- Office Manager
- Financial Planner Programme Manager
- Junior Manager
- Business Analyst
- Fleet Manager



### Progression

Successful completion of the Level 3 Diploma in Business Studies qualification enables learners' direct entry into Year 1 of a three-year UK Bachelor's degree or pursue Level 4 Diplomas. As this qualification is approved and regulated by Ofqual (Office of the Qualifications and Examinations Regulation), many universities acknowledge the ability of learners after studying Level 3 Diploma in Business Studies and consider for direct entry into a range of their Bachelor's degree programmes.

## RQF Level 3: Diploma

1<sup>st</sup> year of UK bachelor's degree

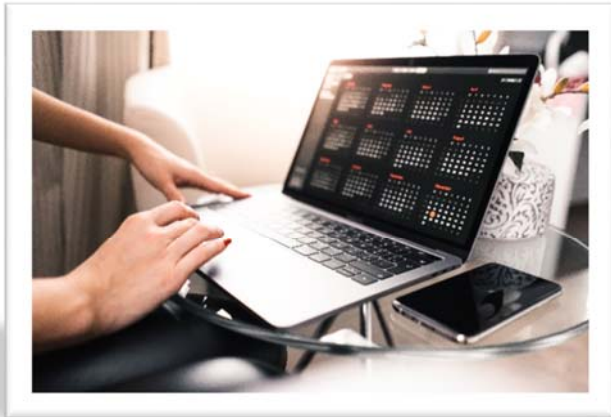
RQF Level 4:  
Diploma

Employment in an  
associated profession.

## Level 3 Diploma Business Studies

### Equivalences

Our qualifications at RQF Level 3 represent practical knowledge, skills, capabilities and competences that are assessed in academic terms as being equivalent to GCE AS/A Levels.

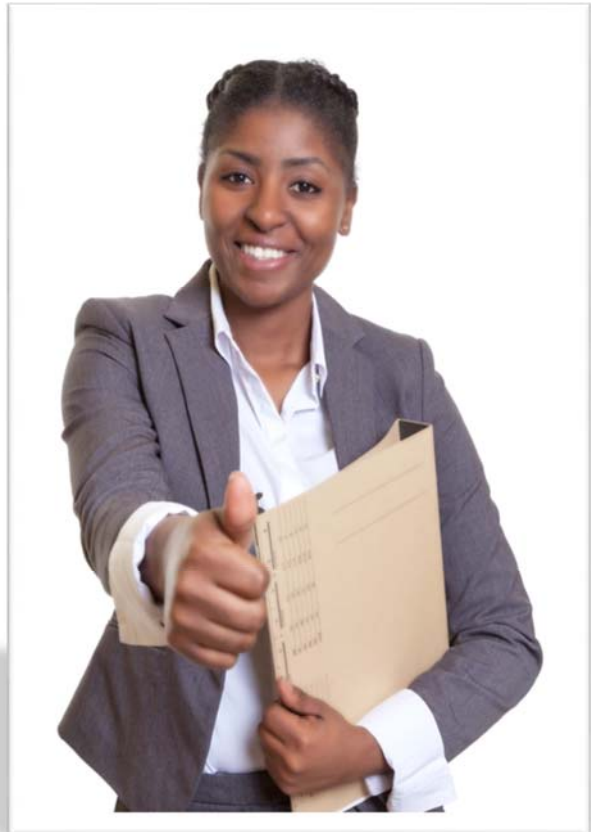


### Mandatory units

- Introduction to Research and Academic Skills (10 credits)
- Using IT for Business (10 credits)
- Introduction to Economics and Accounting (10 credits)
- Introduction to the Business Environment (10 credits)
- Introduction to Customer Service (10 credits)
- Introduction to Marketing (10 credits)

### Entry requirements

The Level 3 Diploma in Business Studies qualification can be offered to learners from age 16. OTHM does not specify entry requirements for these qualifications.



### Duration and delivery

The qualification is designed to be delivered over six months for full-time study, but it is also flexible in its delivery in order to accommodate part-time and distance learning.

The qualification is delivered face-to-face, through lectures, tutorials, seminars, distance and online.



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